



POLICY: PA Program Honor Code

PA Program Academic Honor Code*

- I will not lie, cheat, or steal in my academic endeavors;
- I will conduct myself honorably in all my endeavors; and
- I will act if the Standard is compromised.

*Adapted from Duke University Honor Code

The Bryant University PA Program has adopted this simple, yet powerful code of conduct in regards to all aspects of physician assistant education. Honesty, integrity and respect are expected of students in their interaction with fellow students, professors, staff, patients, and families.

Professionalism is one of the PA Core Competencies and is one of the goals of the Bryant University PA Program. All students must demonstrate professional behavior throughout the entire program. Lack of professional behavior will lead to disciplinary action up to and including dismissal from the program.

There is no greater honor than to take care of patients. Each Bryant University PA student is responsible for maintaining an atmosphere of professionalism at all times while enrolled in the program. On or off campus you represent Bryant, the PA Program and the PA Profession.

A student must not engage in academic or professional misconduct and fellow students must not tolerate these behaviors.

The following are examples of misconduct that will not be tolerated by the program and must be reported. It is not an all-inclusive list.

- Violating standards of professional behavior
- Inappropriate language or attitude
- Lying (misleading or fraudulent behavior)
- Cheating
- Stealing, including plagiarism
- Inappropriate alcohol use
- Illicit drug use
- Failure to attend class or supervised clinical practice experiences.
- Engaging in conduct that will or may diminish the reputation of Bryant University or the PA Program
- Failure to report unprofessional behavior in a fellow student

Bryant PA Program Offences

Students are expected to obey applicable local, state and federal laws as well as the policies of Bryant University, and the Bryant University PA Program and are not entitled to greater immunity or privilege before the law than that enjoyed by ordinary citizens. As they prize rights and responsibilities for themselves, students are expected to respect the rights and responsibilities of others. For infractions of laws, regulations, policies and standards, students may be subject to disciplinary action up to and including expulsion from the University. Such disciplinary action may be imposed for violations which occur off campus when the violation may have an adverse effect on the educational mission of the University.

Based on their chosen academic path and their entry into the PA Profession and the eventual care of patients, PA students are held to a higher standard of conduct than other undergraduate and graduate students. In addition to being responsible for all Bryant University rules, regulations, standards and codes of conduct, PA Students shall be held to the PA Program Code of Conduct. Violations, other than criminal and Title IX, shall be handled by the PA program as outlined below.

Violations of the PA Program Academic Honor Code will not be tolerated. Students accused of engaging in non-professional behavior are subject to non-academic probation or dismissal. The student or faculty member who suspects non-professional behavior or violation of the honor code are required to notify the suspected party of the offense as well as notify the Academic Support and Remediation Committee (ASRC) of the offense.

The Program Director will determine if the offense should be forwarded to the University Provost or Department of Public Safety. The program shall recommend to the Provost if the offense warrants warning, probation or dismissal from the program.

A student placed on non-academic probation shall have a letter placed in their academic file and shall meet with their advisor to determine a remediation plan. If the student fails to remediate, or commits further offenses, the case shall be forwarded to the Provost by the program with a recommendation for dismissal. The Provost will make the final decision based on the information provided by the PA Program and forward the signed letter back to the Program.

The Letter of Dismissal shall be hand delivered to the student by the Program Director. In the event that the Letter of Dismissal cannot be hand delivered to the student, it will be mailed to the student's permanent address of record via Registered Mail. The process for appeal will be outlined within the Letter of Dismissal.

Graduate Program Offenses

[Graduate School Code of Conduct](#)

Bryant University is an educationally purposeful community – a place where faculty, staff and students work together to strengthen teaching and learning on campus. The campus is a place where high standards of civility are set and violations are challenged. Bryant University is a community whose members speak and listen carefully to each other. Bryant University is a place where the sacredness of each person is honored and where diversity is aggressively pursued. Bryant University clearly states both its academic and social expectations. All must accept their obligations as citizens of the Bryant community and expect to be held accountable for behavior as individuals and members of groups. The University is a caring community where the well-being of each member is supported and where service to others is encouraged. All students are expected to obey applicable local state and federal laws as well as the policies of the university. These policies are found in The Student Handbook and the University Policy Manual. All students are subject to disciplinary action for violations. Graduate student violations of policy shall be adjudicated by the Graduate Disciplinary Committee. Procedures applying to this process are found in The Student Handbook.

University Offenses

[Behavior and Discipline](#)

The University expects students to assume responsibility for their actions. It also has an equal obligation to protect its educational purpose and the interests of its student body; therefore, it must be concerned with the actions of individuals or groups that are in conflict with the welfare and integrity of the University or in disregard for the rights of other students, faculty, or other members of the University community. Complete guidelines and policies are found in The Student Handbook. When students enroll at Bryant University, it is assumed that they have a serious purpose and a sincere interest in their own social and intellectual development. It is also assumed that students familiar with the regulations, procedures, and policies set forth at Bryant University have accepted them as a “way of life” during their stay at the University. They are expected to learn to cope with problems intelligently, reasonably, and with consideration for the rights of others; to obey laws and ordinances of the nation, state, and community of which they, as well as the University, are a part; and to conduct themselves peaceably in espousing changes they may consider necessary. As students prize rights and freedoms for themselves, they are expected to respect the rights and freedoms of others.

Federal, State, Local Crimes

Students are subject to federal, state, and local laws as well as University rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens generally. Students are subject to such reasonable disciplinary action as deemed appropriate, including suspension and expulsion in appropriate cases for breach of federal, state, or local laws, or University rules or regulations. The principle extends to conduct off campus that is likely to have adverse effects on the University, or on the educational process, or which stamps the offender as an unfit associate for other students.

Non Academic Grievances

Grievances related to non-academic issues should be first directed to the involved parties.

If a satisfactory conclusion is not reached, the student may submit a written appeal to the program for further evaluation. Students may further appeal in writing to the University Provost.

Cheating / Plagiarism

As students at Bryant University you are privileged members of an academic institution with high standard for academic integrity and conduct. Student dishonesty will NOT be tolerated. Any student who plagiarizes, cheats, or shares assignments will receive a 0 (zero) for that assignment. Such behavior may also result in course failure, academic probation, or dismissal from the PA Program.

Ignorance of University policy is NOT a valid excuse. If you are not sure whether you are plagiarizing or not, please check with your instructor.

Academic Dishonesty and Plagiarism include but is not limited to:

- Submitting an assignment that has been wholly or partially created by another person.
- Presenting as your own work, the ideas, representations, research, or words of another person without proper acknowledgement (citation) of sources.
- Knowingly permitting your work to be submitted by another student as if it were her or his own work.
- Submitting identically, or substantially, the same assignment to fulfill the requirements of two separate courses.
- Copying from another student's examination, term paper, homework, or lab report.
- Misappropriation of examination materials or information.
- Unauthorized communication with another student during or about quizzes.
- Unauthorized access to or the use of the computerized work of others.
- Falsification of data for research projects.
- Turning in another student's name on an assignment when the student failed to contribute.

All violations are subject to disciplinary action. To preserve its commitment to the high standards of intellectual and professional behavior, Bryant University will respect intellectual excellence and expect intellectual honesty.

The following due process procedure shall apply to cases of PA students involving academic dishonesty:

Step 1

- PA Faculty have the explicit responsibility to take action in alleged cases of academic dishonesty. This action may include the following:
 - failing grade on assignment or exam
 - failing grade for the course
 - recommend dismissal from the PA Program and the University

Step 2

- The instructor's decision may be appealed by the student to the Academic Support and Remediation Committee. The Committee may recommend to PA Program Director one of the following alternatives:
 - To uphold the instructor's decision
 - To place the student on academic probation
 - To recommend dismissal of the student to the PA Program Director
 - To restore the individual to the status of a student in good standing

Final Appeal for all grievances that may result in dismissal

For non-academic grievances, the final authority for dismissal falls under the authority of the Provost. Any student facing dismissal from the program may request that their grievance be forwarded to the University Provost for final review.

Standard B1.05 The curriculum must include instruction about intellectual honesty and appropriate academic and professional conduct.

ANNOTATION:

Review: 12/13/17

Medical Director

Director of Clinical Education

Forwarded for Approval: 12/14/17

Associate Program Director

Approved: 12/14/17

Program Director



Bryant University PA Program

Academic Honesty Pledge

I understand that ethical conduct is one of the most important attributes of a competent health care professional. Cheating on an examination may ultimately deprive my future patients of the quality health care they deserve.

Upon matriculation, I agreed to abide by the policies and procedures of the University and the Physician Assistant Program. As a member of the physician assistant class, I affirmed that I would personally uphold the honor code and would report any suspected or known infractions of the honor code committed by any member of my class.

During this exam, I affirm that I will not use any outside sources of information, including but not limited to books, web sites, journals, computers, smart phones, tablets, or any other emerging technologies. In addition, I will not seek help from another person by phone, in person or via electronic means.

The content of this examination is proprietary and confidential and is not to be transcribed or reproduced in any manner at any time, or through any means. I understand that the use of technology designed to capture test content or override test security measures represents a violation of the honor code. Possession, re-creation and/or distribution of the examination or content of the examination is prohibited. Students are expected to respect test security at all times. Anyone in possession of unauthorized examination content will be subject to academic disciplinary action, up to and including potential dismissal from the program, for failing to meet professional standards.

Continuing this examination indicates that I understand and agree to abide by the honor code outlined in the policies and procedures of the University and the Physician Assistant Program.

I pledge that I have not given or received nor will I give or receive unauthorized aid on this examination.

Student Name (PRINTED): _____

Student Signature: _____

Student ID Number: _____

Examination



ID: 2613 Rev 1; Creator: Furbee, Chris

Title: Professionalism

Folder: RUBRICS

Description:

	ROWS (Dimensions)	COLUMNS (Performance Levels)		
		Exceeds Expectations (2)	Meets Expectations (1)	Does Not Meet Expectations (0)
1	The student upheld the honor code as published in the Bryant University PA Program Student Handbook.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
2	The student maintained current immunizations per clinical site and the Bryant University PA Program Student Handbook and course syllabi.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
3	The student exhibited behavioral, communicative, and social attributes (e.g., accepting constructive criticism, handling difficult interpersonal relationships) as outlined in the published Program Technical Standards and Competencies.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
4	The student exhibited professional behaviors in regard to attentiveness (e.g., does not disrupt the learning environment for themselves or others by non-academic use of phone, computer, tablet, having side conversations, eating, or interrupting or leaving class) as published in the PA Student Handbook.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
5	The student met all expected attendance requirements as published in the PA Student Handbook and clinical syllabi (e.g., did not request schedule changes or refuse to stay past a certain hour).	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
6	The student upholds the dress codes as published in the student handbook.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
7	The student consistently represented himself/herself professionally in communication with others.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
8	The student followed published protocols for communicating problems or unsatisfactory encounters or events.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
9	The student voices/manages dissatisfaction through the appropriate channels (e.g., following appropriate chain of supervision).	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
10	The student appropriately and consistently sought out and followed instructional input from their preceptor or faculty.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
11	The student submitted all required documents and assignments on time and by posted deadlines.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never

12	The student protects patients' safety and privacy.	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never
13	The student is proactive in the academic setting and is active in all aspect of their education (asks thoughtful questions, fully participates in activities, additional effort to pursue academic interests outside the didactic or clinical instruction).	Always	Majority or Most of the Time	Inconsistent, Infrequent or Never



FORM: Professionalism Violation

Date of violation: Click or tap to enter a date.

Individual reporting violation of professional behavior: Click or tap here to enter text.

Individual observed in violation of professional behavior: Click or tap here to enter text.

Behavior Observed:

Click or tap here to enter text.

Form is to be submitted to the Associate Program Director

Action by the Associate Program Director:

Click or tap here to enter text.

Action by the Academic Support and Remediation Committee

Click or tap here to enter text.

- Program Director Notified
- Professionalism Rubric Completed
- Entry made in student record



Standard

ANNOTATION:

Review: [Click here to enter a date.](#)

- Medical Director
- Director of Clinical Education

Forwarded for Approval: [Click here to enter a date.](#)

- Associate Program Director

Approved: [Click here to enter a date.](#)

- Program Director