



I-20 Request Form

READ before completing this form:

1. All fields **MUST** be complete in order for your I-20 to be processed. If a question does not apply to you, please write N/A in the appropriate field.
2. If you have only **ONE** given name, your given name will appear as your Surname (last name) in SEVIS I-20. Your given name will be blank in the Given (first) Name field. This is because surname in the SEVIS system is a required field and this is the standard recommended practice.
3. If you are **transferring** your SEVIS record from a previously attended U.S. school or institution, please attach a completed **SEVIS Record Transfer Verification Form**.
4. Please send all forms to the Bryant University Graduate School.

I-20 REQUEST TYPE: Check one

- I am NOT currently in the U.S. and do not have an **active** F1 SEVIS record.
- I am NOT currently in the U.S. but I do have an **active** F1 SEVIS record. You **MUST** complete the SEVIS Record Transfer Verification Form.
- I am currently in the U.S. with an **active** F1 SEVIS record and would like to transfer my F1 SEVIS to Bryant University. You **MUST** complete the SEVIS Record Transfer Verification Form.
- I am currently in the U.S. but will **LEAVE** the U.S. to apply for the F1 visa stamp at a U.S. Consulate or Embassy.
- I am currently in the U.S. in another status and would like to change my status to F1 student while remaining in the U.S. My current status in the U.S. is _____.

BIOGRAPHICAL INFORMATION: *All information must be listed EXACTLY as it appears in your passport.*

Surname (last name): _____ Given (first) Name: _____

Middle Name: _____

Place of birth: _____, _____ Date of birth: _____
city country month/day/year

Country of citizenship: _____

Gender: Male Female

PERMANENT RESIDENTIAL ADDRESS: *Permanent address must be outside of the U.S.*

Street: _____

City: _____ Country: _____

Postal Code: _____ Phone number: _____

MAILING ADDRESS: *Write exactly as you would want the I-20 mailed to.*

Street: _____

City: _____ Country: _____

Postal Code: _____ Phone number: _____

SUBMISSION OF DOCUMENTS:

Please submit **all** of these documents directly to the Bryant University Graduate School. I-20's cannot be processed until all documents are received.

- I-20 Request Form
- Bryant University Certification of Finances
- Your Passport Identification/ Biographical page
- Original and Official Bank Document with seal
- SEVIS Record Transfer Verification Form (only if applicable)

PROCESSING:

Upon receipt of all documents, OISS will initiate a request through the Student and Exchange Visitor Information System (SEVIS) to generate SEVIS Form I-20.

QUESTIONS:

Please contact the Office of International Students and Scholars

Name: Kaoru Paganelli

Email: OISS@bryant.edu

Tel: (401)-232-6946